

Request for Proposal (RFP)

Project Owner: Henderson County Riverport

Project Name: Material Handler – Concrete Pad

Issue Date: September 11, 2025

Proposal Due Date: by 12:00 CDT, October 3, 2025

1. Introduction and Background

Henderson County Riverport Authority is seeking proposals from qualified concrete contractors to provide a new reinforced concrete pad for their material handling process. Bidders must be Prequalified by the Kentucky Transportation Cabinet (KYTC) in work items A. Grade and Drain and B. Portland Cement Concrete Paving. To obtain pre-qualification, bidders may contact the KYTC Division of Construction Procurement at (502) 563-3500.

2. Scope of Work

The selected contractor will be responsible for:

1. Mobilization of equipment and materials to site.
2. Excavate roughly 16" of existing stone material to a depth of new concrete pavement subgrade.
3. Salvage stone as needed to backfill new concrete pad.
4. Place 4" of compacted dense grade aggregate for concrete base.
5. Form roughly 3850sf area for concrete per layout dimensions and elevations provided on construction plans.
6. Pour 4500psi concrete, 12" thick with double reinforcement layer of #5 rebars at 12" on center each way.
7. Finish & cure concrete.
8. Remove forms and back fill with salvaged stone to top of concrete.
9. Cut 4"x6" opening in existing sheet pile at low spot for drainage.
10. Sawcut control joints at spacing shown on plan.
11. Perform concrete cylinder test for each concrete load.

Deliverables include:

1. Project schedule with milestones
2. Safety plan and risk assessment
3. Detailed material and equipment list
4. Final inspection sign-off documents

3. Proposal Requirements

Proposals must include the following:

1. Company Information: Legal name, address, contact person, and licensing details.
2. Experience: Relevant projects within the last five years (include references).
3. Project Team: Key personnel, certifications, and roles.
4. Technical Approach: Description of how the work will be completed.
5. Schedule: Timeline with major milestones.
6. Cost Proposal: Itemized pricing (labor, materials, permits, equipment).
7. Safety Record: OSHA logs or incident rates for the past three years.
8. Insurance and Bonding: Proof of coverage and bonding capacity.
9. Affidavits: Bidders must sign the five (5) attached affidavits.

4. Evaluation Criteria

Proposals will be evaluated based on:

1. Relevant experience and qualifications. (20 Points)
2. Understanding of the scope of work and technical approach. (10 Points)
3. Proposed schedule and ability to meet deadlines. (15 Points)
4. Cost competitiveness and transparency. (40 Points)
5. Safety record and compliance history. (15 Points)
6. References from previous clients. (10 Points)

5. RFP Schedule

1. RFP Issued: September 11, 2025
2. Deadline for Questions: September 26, 2025
3. Proposals Due: October 3, 2025
4. Selection of Contractor: October 6, 2025
5. Anticipated Start Date: October 17, 2025
6. Project Completion Date: October 31, 2025
(Alternative completion dates will be considered)

6. Submission Instructions

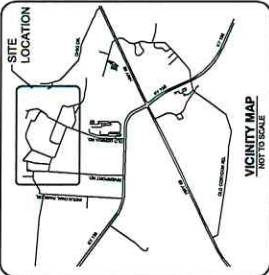
1. Format: Bids should be placed in a sealed envelope, plainly marked with Bidder's name, address, date, and Bid Project Title: "Material Handler – Concrete Pad"
2. Delivery: Jacob Sauer, Henderson County Riverport
3. Questions: Direct all questions to Tom Powell Henderson County Riverport, tom.powell@hendersonport.com or Nolan Hargus Three I Design, nhargus@threeidesign.com.

7. Terms and Conditions

Henderson County Riverport reserves the right to accept or reject any proposal.

1. Contractors are responsible for verifying site conditions before submitting.
2. Any costs incurred in preparing the proposal are the sole responsibility of the proposer.

Public Records Disclosure: All proposals submitted to the Authority are subject to public disclosure pursuant to the Kentucky Open Records Act as codified in KRS 61.870, et seq.

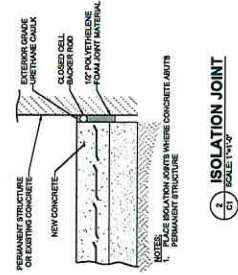


CONCRETE PAD HENDERSON RIVERPORT HENDERSON, KENTUCKY

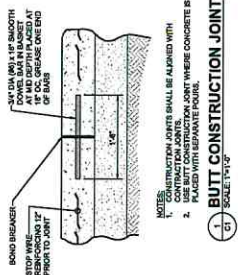
| | |
|-------------------|---------------------------|
| CONSTRUCTION PLAN | DESIGNED BY: L.A.M. |
| | DRAWN BY: L.A.M. |
| | CHECKED BY: L.A.M. |
| | SCALE: 1" = 10' |
| | PROJECT NUMBER: 25212B |
| | SHEET NO.: C1 |

USE
09/05/25

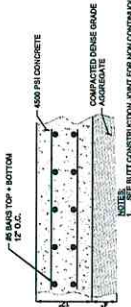
- GENERAL NOTES:**
- CONTRACTOR IS RESPONSIBLE FOR TEMPORARY GRADING AND DRAINAGE. THE CONTRACTOR SHALL MAINTAIN EXISTING ELEVATIONS TO TOP OF FINISHED SURFACE. PREVENT RUNOFF FROM POURING ON PREPARED SUBGRADE.
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- CONSTRUCTION Details:**
- REMOVE EXISTING STONE TO DEPTH FOR NEW CONCRETE PAVEMENT AND STONE. COMPACT SUBGRADE WITH VIBRATORY COMPACTOR AND PROOF ROLL PRIOR TO PLACING NEW PAVEMENT SURFACE.
 - CONTRACTOR SHALL MAINTAIN EXISTING ELEVATIONS TO TOP OF FINISHED SURFACE. PREVENT RUNOFF FROM POURING ON PREPARED SUBGRADE.
 - CONTRACTOR SHALL MAINTAIN EXISTING ELEVATIONS TO TOP OF FINISHED SURFACE. PREVENT RUNOFF FROM POURING ON PREPARED SUBGRADE.
 - CONTRACTOR SHALL MAINTAIN EXISTING ELEVATIONS TO TOP OF FINISHED SURFACE. PREVENT RUNOFF FROM POURING ON PREPARED SUBGRADE.
- CONCRETE SPECIFICATIONS:**
- ALL EXTERIOR CONCRETE WORK SHALL CONFORM TO ACI 301 SPECIFICATIONS FOR STRUCTURAL CONCRETE FOR BUILDINGS, ACI 318 SPECIFICATIONS FOR STRUCTURAL CONCRETE FOR BRIDGES, AND ACI 308 CONCRETE REINFORCING STEEL INSTITUTE (CRSI) MANUAL OF STANDARD PRACTICE.
 - MATERIALS:
 - WELDED WIRE FABRIC: ASTM A 185, WELDED STEEL WIRE FABRIC.
 - PORTLAND CEMENT: ASTM C 150, TYPE I (OR APPROVED EQUAL).
 - AGGREGATE: 3/4" MAXIMUM SIZE, CLEAN, HARD, AND FREE OF ORGANIC MATERIALS.
 - WATER: CLEANABLE, FREE OF OILS, GREASE, AND OTHER CONTAMINANTS.
 - WATER-REDUCER: MEET REQUIREMENTS OF ASTM C 494, TYPE I.
 - ADDITIONAL CEMENT: MEET REQUIREMENTS OF ASTM C 150, TYPE I.
 - ADDITIONAL AGGREGATE: MEET REQUIREMENTS OF ASTM C 150, TYPE I.
 - ADDITIONAL WATER-REDUCER: MEET REQUIREMENTS OF ASTM C 494, TYPE I.
 - CONCRETE STRENGTH SHALL BE 4000 PSI FOR ALL UNFINISHED AND EQUIPMENT PAD SLAB. COMPRESSIVE STRENGTH, WATER-REDUCER (WATER-REDUCER) SHALL COMPLY WITH ASTM C 150, MINIMUM SLUMP SHALL BE 4" TO 6" FOR ALL EXTERIOR CONCRETE. EXPOSED CONCRETE SHALL BE FINISHED TO A SMOOTH, FINISH AS REQUIRED BY OWNER.
 - CONCRETE TESTING: TAKE COMPRESSION TEST SPECIMENS IN ACCORDANCE WITH ASTM C 39, ONE SET OF 3 PARALLEL CYLINDERS FOR EACH POUR. IN ACCORDANCE WITH ASTM C 318, ONE SET FOR EACH DAY'S POUR. AND MAKE THE TEST 28 DAYS AFTER POUR. CONCRETE SHALL BE TESTED AND ONE SPECIMEN RETAINED IN RESERVE FOR LATER TESTING. A COPY OF THE TEST RESULTS SHALL BE SUBMITTED TO THE OWNER AND THE CONTRACTOR WITHIN 14 DAYS OF THE TEST. FOR ALL EXTERIOR CONCRETE OTHER THAN BUILDINGS) AS REQUIRED BY OWNER.
 - IF ANY CYLINDER TEST FAILS AT 28 DAYS THE RESERVE CYLINDER SHALL BE TESTED. IF THE RESERVE CYLINDER TESTS AT OR ABOVE THE REQUIRED STRENGTH, THE EXISTING CONCRETE SHALL BE REMOVED AND REPAVED AT NO COST TO THE OWNER.
 - APPLY CURING COMPOUND AS DIRECTED BY MANUFACTURERS. APPLY CURING COMPOUND TO ALL EXTERIOR CONCRETE. EXPOSED TO VIEW.
 - ALL EXTERIOR CONCRETE TO CONTAIN FIBER REINFORCEMENT. FIBER REINFORCEMENT SHALL BE IN ACCORDANCE WITH ASTM C1181 & DODGE BUILT-UP SYSTEM.



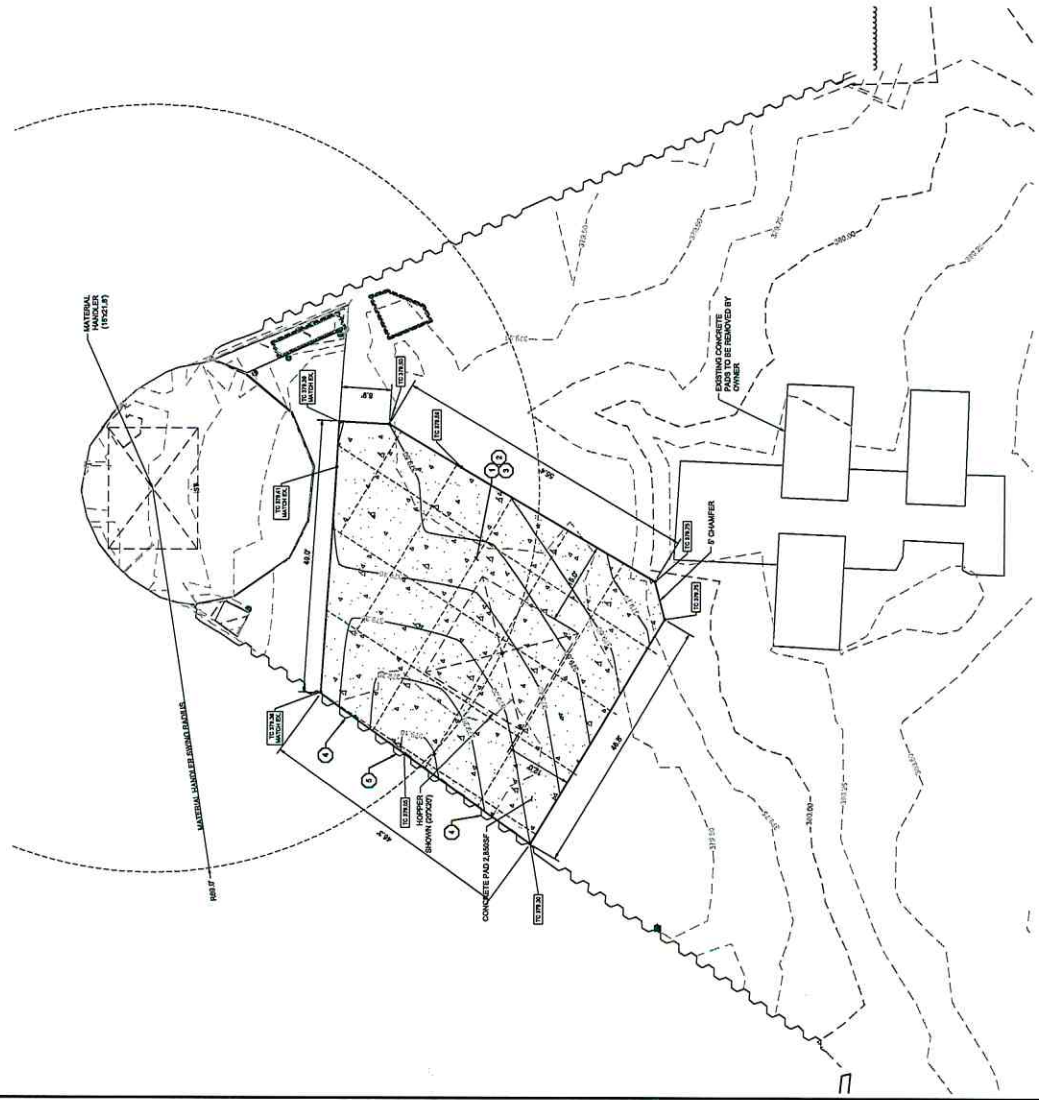
ISOLATION JOINT
SCALE 1" = 1'-0"



BUTT CONSTRUCTION JOINT
SCALE 1" = 1'-0"



CONCRETE DUMPSTER SECTION
SCALE 1" = 1'-0"



CONCRETE PAD PLAN
SCALE 1" = 1'-0"

Qualified Bidder Status

Solicitation/Contract #: _____

REQUIRED AFFIDAVIT FOR BIDDERS, OFFERORS AND CONTRACTORS
CLAIMING QUALIFIED BIDDER STATUS

FOR BIDS AND CONTRACTS IN GENERAL:

I. The bidder or offeror swears and affirms under penalty of perjury that the entity bidding, and all subcontractors therein, meets the requirements to be considered a "qualified bidder" in accordance with 200 KAR 5:410(3); and will continue to comply with such requirements for the duration of any contract awarded. Please identify below the particular "qualified bidder" status claimed by the bidding entity.

_____ A nonprofit corporation that furthers the purposes of KRS Chapter 163

_____ Per KRS 45A.465(3), a "Qualified nonprofit agency for individuals with severe disabilities" means an organization that:

- (a) Is organized and operated in the interest of individuals with severe disabilities; and
- (b) Complies with any applicable occupational health and safety law of the United States and the Commonwealth; and
- (c) In the manufacture or provision of products or services listed or purchased under KRS 45A.470, during the fiscal year employs individuals with severe disabilities for not less than seventy-five percent (75%) of the man hours of direct labor required for the manufacture or provision of the products or services; and
- (d) Is registered and in good standing as a nonprofit organization with the Secretary of State.

The BIDDING AGENCY reserves the right to request documentation supporting a bidder's claim of qualified bidder status. Failure to provide such documentation upon request may result in disqualification of the bidder or contract termination.

Signature

Printed Name

Title

Date

Company Name

Address

Subscribed and sworn to before me by

(Affiant)

(Title)

of _____ this _____ day of _____, 20____.
(Company Name)

Notary Public

[seal of notary]

My commission expires: _____

Solicitation/Contract #: _____

REQUIRED AFFIDAVIT FOR BIDDERS, OFFERORS AND CONTRACTORS
CLAIMING RESIDENT BIDDER STATUS

FOR BIDS AND CONTRACTS IN GENERAL:

The bidder or offeror hereby swears and affirms under penalty of perjury that, in accordance with KRS 45A.494(2), the entity bidding is an individual, partnership, association, corporation, or other business entity that, on the date the contract is first advertised or announced as available for bidding:

1. Is authorized to transact business in the Commonwealth;
2. Has for one year prior to and through the date of advertisement
 - a. Filed Kentucky income taxes;
 - b. Made payments to the Kentucky unemployment insurance fund established in KRS 341.49; and
 - c. Maintained a Kentucky workers' compensation policy in effect.

The BIDDING AGENCY reserves the right to request documentation supporting a bidder's claim of resident bidder status. Failure to provide such documentation upon request shall result in disqualification of the bidder or contract termination.

Signature

Printed Name

Title

Date

Company Name

Address

Subscribed and sworn to before me by

(Affiant)

(Title)

of _____ this ____ day of _____, 20____.
(Company Name)

Notary Public

[seal of notary]

My commission expires: _____

REQUIRED AFFIDAVIT REGARDING CONTRACTOR & SUBCONTRACTOR EMPLOYEES

Illegal Immigrants

1. The Commonwealth of Kentucky prohibits contracting with firms that utilize the services of illegal immigrants in the performance of a contract for goods or services in the performance of a contract with the Commonwealth. Additionally, such firms may not contract with any sub-contractor who utilizes the services of illegal immigrants.

2. By signing below the bidder agrees that:

a. The firm does not utilize the services of illegal immigrants in the performance of contracts,

b. The firm agrees that the Commonwealth may conduct random checks of personnel records as it pertains to this issue, and

c. Violation of this requirement shall be grounds for monetary and other penalties, up to and including termination of the contract. Additionally, violation of this requirement may result in the firm being prohibited from submitting bids for a period of one year.

I have fully informed myself regarding the accuracy of the statements made above.

SIGNATURE

Printed Name

Title

Date

Company Name

Address

Phone Number

Email Address

Subscribed and sworn to before me by _____,
(Affiant) (Title)

of _____ this ____ day of _____, 20____.
(Company Name)

Notary Public
[seal of notary]

My commission expires: _____

Attachment C REQUIRED AFFIDAVIT REGARDING SUBCONTRACTORS

I agree to fully provide any and all subcontracts used throughout the duration of any resulting contract a full copy of applicable prevailing wage rates and a copy of the contract terms and conditions. Furthermore, I understand that as the primary contractor I am fully responsible for any and all actions taken by my subcontractors.

SIGNATURE

Title

Printed Name

Date

Company Name

Address

Phone Number _____ Email Address _____

List planned subcontractors and their contact information below. If more space is needed you may provide the information on a separate sheet. If subcontractors are not known prior to bid closing, but are utilized after award, the contractor shall provide the subcontractor's information to the contract's buyer of record prior to use of the subcontractor. Failure to do so may result in cancellation of the contract.

Subcontractor 1:

Company Name

Address

Phone Number _____ Email Address _____

Subcontractor 2:

Company Name

Address

Phone Number _____ Email Address _____

Subscribed and sworn to before me by _____,
(Affiant) (Title)
of _____ this ____ day of _____, 20____.
(Company Name)

Notary Public
[seal of notary]

My commission expires: _____



**Required Affidavit for Bidders, Offerors
and Contractors
(KRS 45A.110 & 45A.115)**

Affidavit Effective for One (1) Year from Date of Execution

Instructions: Pursuant to [KRS 45A.110](#) and [45A.115](#), a bidder, offeror, or contractor ("Contractor") is required to submit a Required Affidavit for Bidders, Offerors, and Contractors to be awarded a contract, or for the renewal of a contract. An authorized representative of the contracting party must complete the attestation below, have the attestation notarized, and return the completed affidavit to the Commonwealth.

Attestation

As a duly authorized representative for the Contractor, I swear and affirm under penalty of perjury, that that the Contractor has not knowingly violated campaign finance laws of the Commonwealth of Kentucky and that the award of a contract will not violate any provision of the campaign finance laws of the Commonwealth. For purposes of this attestation, "Knowingly" means that the bidder or offeror is aware or should have been aware of the existence of a violation. The bidder or offer understands that the Commonwealth retains the right to request an updated affidavit at any time.

Signature

Printed Name

Title

Date

Bidder or Offeror Name: _____

Address: _____

Commonwealth of Kentucky Vendor Code (If known): _____

Subscribed and sworn to before me this ____ day of _____, _____.

State of: _____ Notary: _____

County of: _____ My Commission Expires: _____